

Rate Card

Rental Fees (Effective June 1, 2014)

Grand Casino Ballroom

General Rates: \$950 Monday through Thursday
\$1,100 Friday through Sunday

Non-Profit Rates: \$800 Monday through Thursday
\$1,000 Friday through Sunday

Inclusions: 4 hours of rental time
Tables & Chairs
Set-up & Teardown
House Lights (limited) House Sound (limited)
House Centerpieces
4th Floor lobby space
Use of facility's centerpieces



Additional Fees: \$175 per hour beyond four hours
\$12 per tablecloth
Plus, cost for additional table, chair, linen rentals
Additional fees may be incurred as discussed with your event coordinator
\$150 Non-MWBE caterer fee

Madame Walker Theatre

General Rates: \$2,250 Monday through Thursday
\$2,500 Friday through Sunday

Non-Profit Rates: \$1,950 Monday through Thursday
\$2,150 Friday through Sunday

Inclusions: 6 hours of rental time
Tables & Chairs set up on stage
House lights
House sound (limited)
House A/V (limited)
Lobby space
2 Dressing Rooms/Green Rooms



Additional Fees: \$195 per hour beyond six hours
\$12 per tablecloth
Additional lighting, sound, and A/V needs
Additional fees may be incurred as discussed with your event coordinator

Memorial Boardroom

General Rates: \$350 Monday through Thursday
\$450 Friday through Sunday

Non-Profit Rates: \$200 Monday through Thursday
\$300 Friday through Sunday

Inclusions: 7 hours of rental time
Board table that seats up to 15
Internet ready flat screen TV & DVD player



Additional Fees: Additional lighting, sound, and A/V needs
Additional fees may be incurred as discussed with your event coordinator

Capacity

Grand Casino Ballroom: 250 Seated; 350 standing includes bar area; add 35 for 4th floor lobby space

Madame Walker Theatre: 935 Seats including balcony; Lobby and Foyer holds 60; add 20 for the Coffee Pot

Memorial Boardroom: 25; approximately 15 at the board table

À la Carte

Full Cash Bar Service	Beginning at \$500 minimum
Additional Bartender	\$50 per hour
Server/Wait Staff	\$25 per hour (gratuity included)
Security Guard	\$40 per hour
A/V Tech on site	\$50 per hour
Additional Event Staff	\$25 per hour
Maintenance Staff	\$25 per hour
Stage Hands	\$25 per hour
Usher	\$15 per hour
Box Office/Ticket Attendant	\$20 per hour
Lighting of Marquee	\$100 per event
Red Carpet – Full outdoor (Theatre Only)	\$200 per event
Red Carpet – Partial Outdoor (Ballroom)	\$120 per event
Stanchions	\$25 per stanchion per event
Window Rental	\$100 per window
Ticketing & Box Office Management	\$350 per event